PINEWOOD PARISH COUNCIL

To: All Parish Councillors  
  
You are duly summoned to attend the next full parish council meeting to be held at 7.30pm on TUESDAY 16 APRIL 2024 at the Pinewood Community Hall in the Lounge Room.   
The agenda is given below.

Mrs S. Peartree   
Clerk and RFO to the Council   
Dated: 10 April 2024

Public Attendance:

Members of the public and press are welcome to attend. At item 8. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the Council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any County/District Councillor’ reports.

AGENDA

1. Apologies and approval of absences.
2. To receive Councillors’ Declarations of Interest in any item on this agenda.
3. To consider requests for dispensations.
4. To resolve that the minutes of the meeting held on 18 March 2024 are a true and accurate record.

5. To consider any matters arising from the above meeting not dealt with under any other agenda item.

6. Co-option of new members to the parish council.  
 i) Co-option of two new members to the council.

ii)Signing of Declarations of Acceptance of Office.

iii) To receive any declaration of pecuniary interests, make representations, answer questions or give evidence on an matter on the agenda.

7. To receive progress reports for information from:-  
 i) Clerk, including urgent decisions taken since the last meeting.  
 ii) Community Hall Committee Chairman  
 ii) Car Park Committee Chairman

8. Public participation session (15 minutes) with respect to items on the agenda

i) Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.

ii) Parishioners who wish to make representations, answer questions or give evidence on any matter on the Agenda.   
 iii) Parishioners who wish to ask questions on any matter not on the Agenda.   
 iv) Report from County Councillor: Cllr. C. Hudson   
 v) Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley

**9. Planning Matters: To consider the following application for planning permission.**

To considerany applications for planning permission as notified by the District Council   
 received by the Clerk after the issue of the agenda.

**10. Highways/Footpaths/Bins/Seats or Bus Shelters**i) To discuss any areas requiring urgent attention and agree action.

ii) To receive information regarding Belstead Maps/Sprites Lane regarding Council Tax.

iii) To discuss Babergh DC - Free Trees Scheme.

**11.` Financial Matters**

i) To discuss use/repurposing of S106 money currently held by District Council.

ii) To discuss the repair/replacement of dog and litter bins.

iii) To note expenditure since the meeting on 18 March 2024.   
 iv) To agree any other expenditure.

**12. To review Financial/Procedural/Policy Matters**

i)To appoint Internal Auditor for 2024/2025.

ii) To review the effectiveness of the Internal Audit.  
 iii) To review and update Standing Orders.

iv)To review and update Financial Standing Orders.  v)To review Risk Management Policy and Risk Assessment.

**13. Items for consideration for inclusion on the next agenda.**

**14. Correspondence.** To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting. (Appendix to be issued prior to the meeting).

**15. Date of the next meeting.** To confirm the date for the next meeting.

16. To receive any other matters of report as the Chairman may allow. 